

**Sherman Township
Library Board Meeting
Dec 11, 2017**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

Board members:

Present: Shirley Thompson, Diane Benn, Carole Merwin, Anne Cook, Diana Moreau

Absent: Mary Loomis

Agenda: Diana moved and Carole moved and seconded the agenda be accepted as presented. Motion carried unanimously.

Public Comment: none

Minutes: Shirley moved and Carole seconded the minutes be accepted as presented. Motion carried unanimously.

Director's Report: See the report on file including calendar, school visits, and a board training session on June 11th in Frankenmuth.

T.J. will be a presenter at the Rural Library conference at Grand Traverse in May. Her topic will be the duties of a small library director.

Old Business: Building usage, staffing and salaries, were discussed.

New Business: Shirley moved and Anne seconded the new salary schedule be accepted; Lilah \$10.80, Tammie \$10.25, Kaylee \$9.75, and T.J. \$20.80 to begin with the Dec 24th payroll. Motion carried unanimously.

Shirley moved and Diane seconded director vacation time, sick time and personal time begin on Jan 1 to Dec 31 annually beginning in 2018. Motion carried unanimously.

Shirley moved and Diana seconded \$500.00 be moved from internet line item to be added to library programming line item to adjust budget expenses. Motion carried unanimously.

Shirley moved and Diana seconded a motion to pay the time sheets and bills listed to be presented at the Sherman Township board meeting: Baumann's \$10.77 (media-Halloween supplies), Frontier \$77.68 (building-phone), Ingram Library Services \$544.46 (media-books), Isabella County Treasurer \$32.64 (Misc. charge backs), Municipal Underwriters \$1,552.00 (building insurance), Oriental Trading \$22.45 (media-holiday fun supplies), Petty Cash/T.J. none needed, Proton's Pro Hardware \$233.84 ((building-shelving plexi-glass wire rack inserts), White Pine Library Cooperative \$173.97 (media-annual membership fee). Motion carried unanimously.

Adjournment: Meeting adjourned at 8:00 p.m. Next meeting will be Jan. 8, 2018.

Respectfully submitted,

Diane Benn, Secretary
Sherman Township Library Board