

Sherman Township
Library Board Meeting

Draft

Approved

February 9, 2011

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

Board members:

Present: Keven Johnson, Shirley Thompson, Diane Benn, Carole Merwin.

Absent: Teresa Clark, Anne Cook

Board members present were sworn into office by Sherman Twp. Clerk, Denise Livermore at 6:35 p.m.

Diane moved Carole seconded the agenda be approved. Motion carried.

Public Comment:

None.

Old Business:

Services to outlying townships and Lake Isabella residents, how penal fines will be calculated and when they will be distributed, was discussed.

The library workshop provided by White Pine Co-Op was very informative. Two manuals were copied and given to each board member for reference.

Keven is researching circulation programs best suited for our needs. The Mt. Pleasant Library Director sent a CD of our book inventory. Keven will try to get a program to open the CD.

We will establish e-mail addresses for library use.

Year 2000 census numbers were discussed. If all the surrounding townships are included in our service, we will be a Class II library which will impact our requirements for staffing and hours. The library classification is established at the time of applying. Additional service areas added later would be grandfathered into the established library class. There may be a possibility of providing services for Lake Isabella residents if Broomfield twp. as a whole is not involved.

We plan on being a good neighbor for a year allowing other twp. residents use of the library. At the end of the year the good neighbor policy will be evaluated and financial help requested from those townships whose residents have used the library.

Keven is researching checkout software, a dedicated computer, scanner and library cards. Autographics may be the best program option for us.

MetCA was approved today so we will have access to that service. Downloadable books will need to be considered for future services and budgeting.

New Business:

The Isabella County Library board sent a letter to the Mt. Pleasant Library verifying their book ownership. They will send us a letter also stating the books shelved in the Sherman Twp. library belong to the library.

Applying to the Sherman Township Board for a loan to enable an earlier opening date was discussed. The amount should cover initial hiring salaries, FICA, internet expenses, checkout and card making systems and background checks for the librarian and staff. Keven moved, Carole seconded that we request from the Sherman Township Board a \$10,000 advance on the library millage money to enable opening earlier than mid April. Motion carried.

Librarian qualifications were discussed. Carole moved, Shirley seconded that we hold a special board meeting Feb. 14th at 6:30 p.m. at the library to address this issue. Motion carried.

The Clark Historical grant for putting the Weidman Messengers on microfiche has expired. It was suggested rebinding each volume (approx. \$75 each) on larger paper and putting the Messengers in a PDF format for patron use.

E-mail Keven if you have items to be included in the budget.

Public Comment: none

The next meeting will be a special meeting on Feb. 14th at 6:30 p.m. at the library.

Shirley moved, Carole seconded the meeting be adjourned. Motion carried. Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Diane Benn, Sec.
Sherman Township Library Board