

Sherman Township
Library Board Meeting

Draft

Approved
As corrected

June 13, 2011

The meeting of the Sherman Township Library Board was called to order at 6:35 PM by Pres. Shirley Thompson.

Board members:

Present: Shirley Thompson, Diane Benn, Carole Merwin, Teresa Clark, Anne Cook
Absent: Keven Johnson

Approval of Agenda: Diane moved and Teresa seconded. Motion carried.

Public Comment:

None.

Minutes: Carole moved and Shirley seconded the minutes of May 9, 2011 be approved as corrected. Motion carried.

Directors Report: See printed report. Highlights: There are 4 computers with internet services. The visible one in front has filters for children's usage. There are 73 new books. The summer reading program (Reading Lets You Travel the World) is organized. Staff is planning to begin the program with an estimated 25 children.

Old Business: Weidman Daze: Scheduled for July 7th thru the 9th. On Saturday from 1-4, Library Board members will hand out small bags of popcorn at the ball field pavilion. Paul Gross' son asked permission to volunteer at the library-he may be able to help with the summer reading program and/or Weidman Daze.

All staff is to have keys in case of an emergency.

All advertised library hours will have double staff coverage.

New Business: There is a need to publicize the new library name with the phone number-the number is the same but the name (Chippewa River, Weidman, and Sherman Twp.) is different depending on the phone company directory.

The library website now has a link to circulation in order for patrons to reserve and renew books. Eventually, the ability to check all participating libraries' collections will be available.

Books for Sale: Ben will create a sign on the bookcase about donated books for resale. Diane will write a thank you note.

The table with the computer in the children's area may be a liability. It will be replaced.
VHS Tapes: They are listed and the circulation program but a few could be displayed as a reminder.

Bills: Carole moved and Shirley seconded a motion that the Frontier bill is to be automatically paid monthly between meetings unless it is more than \$60.00. Motion carried. Teresa moved and Shirley seconded a motion to pay the submitted bills as listed and present them to the township board for payment. Motion carried.

Shirley moved and Carole seconded a motion to buy 2 heavy-duty picnic tables at \$140 ea. for a total of \$280. Motion carried. Tables will be purchased after a discussion with the lawn mowing service.

Since Diane will be gone this summer, Carole will cover a Secretary. New email addresses were distributed and members were asked to use these for the next few months to see how they work.

By-laws will be addressed at the next board meeting.

Director's Evaluation and Raise: The board has appreciated Ben's hard work in re-organizing out collection, readying the library for opening, hiring staff, determining the need for and then purchasing supplies and books, and creating the summer reading program. Shirley moved and Carole seconded a motion to increase Ben's wages by \$3.00 to \$15.00 per hour. Ben's raise is to be effective next pay period (7/2/2011).

Adjourn: Anne moved and Teresa seconded a motion to adjourn at 7:55 p.m. Motion carried

Respectfully submitted,

Carole Merwin
Sherman Township Library Board