

**Sherman Township
Library Board Meeting
July 14, 2014**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Vice Pres. Carole Merwin.

Board members:

Present: Diane Benn, Carole Merwin, Anne Cook, and Diana Moreau.

Absent: Shirley Thompson and Teresa Clark

Agenda: Anne moved and Diane seconded the agenda be accepted as presented. Motion carried unanimously.

Public Comment: None.

Minutes: Diane moved and Anne seconded the minutes be accepted as corrected. Motion carried unanimously.

Director's Report: See the report on file. Staff will write a thank you note to the VFW for the donation of the new flag for the library. 24 children are participating in the summer reading program. The visiting author participated in the library activities for Weidman Days. Adult bingo is available at the check out desk.

Old Business: Diana moved and Carole seconded that T.J. order the staff chair from National furniture #50971. Motion carried unanimously.

New Business: Sherman Township Clerk, Denise Livermore, presented information and suggestions from the auditor. She reminded the board that the forms for the open library board seat are available on line and at the county office. The dead line is the second Friday before the election (Oct. 24, 2014).

Diana moved and Carole seconded the board pay staff 1 hour for quarterly staff meetings. Motion carried unanimously.

Carole moved and Diana seconded that we pay the bills listed to be presented at the Sherman Township Board meeting – Sherman Township \$250.00 (building rent), Ingram Library Services \$948.17 (media-books), National Geographic Society \$49.50 (median-books), Discovery Girls 4 Book Set (\$29.95 (media-books), Winn Telecom \$5.00 (media-internet), New Republic \$59.97 (media-mag. 1 yr.), Discovery Girls \$19.95 (media-mag. 1 yr.), U.S. Weekly \$79.95 (media-mag. 1 yr.), Family Tree Magazine \$27.00 (media-mag. 1 yr.), Rolling Stone \$29.95 (media-mag. 1 yr.), Seventeen \$22.00 (media-mag. 2 yrs.), Creative Product Source \$78.34 (media-summer reading program), Guildcraft \$156.67 (media-summer reading program), Demco \$14.90 (media-program), Demco \$401.28 (building-shelving), BroDart \$52.11 (office supplies), BroDart \$46.33 (office supplies). Motion carried unanimously.

T.J. requested closed session for her evaluation. The board moved into closed session at 7:45 p.m. The board returned to public form at 8:30 p.m. Diane moved and Carole seconded that we accept T.J.'s satisfactory evaluation and will make monetary upward adjustment (keeping in mind the new minimum wage as well) at the Aug. meeting. Motion carried unanimously.

Carole moved Diane seconded we schedule a special meeting time and date to be determined later or use the Aug. meeting with the agenda to be a public hearing to meet the

suggestion of the township auditor, policies, by-law adoption and budget adjustment. Motion carried unanimously.

Adjournment: Anne moved and Diana seconded the meeting be adjourned. Motion carried unanimously. Meeting adjourned 8:45 p.m.

Respectfully submitted,

Diane Benn, Secretary
Sherman Township Library Board