

**Sherman Township
Library Board Meeting
Sept. 12, 2017**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

Board members:

Present: Shirley Thompson, Diane Benn, Carole Merwin, Anne Cook, and Diana Moreau

Absent: Mary Loomis

Agenda: Diana moved and Anne seconded the agenda be accepted as presented. Motion carried unanimously.

Public Comment: None.

Minutes: Shirley moved and Carole seconded the minutes of Aug 14, 2017 be accepted as presented. Motion carried unanimously.

Director's Report: See the report on file. Library programming was discussed. The library will participate in Farm Day Oct. 7th 12-5 at Livermore's farm. Painting small pumpkins will be the hands on activity provided by the library. Staffing for this event was discussed and not participating in WBA Merchants Day held in the spring.

Pictures from T.J.s visits to other libraries were shared as well as a basic floor plan of our library.

Old Business: In the past, Sherman Twp. Marshal handled the background checks necessary for the library. Since that office is closed, Isabella County will complete any background checks required by the Library with the results mailed or emailed to the board president. The fee for this service is \$7.00 per name submitted.

New Business: The board was given an updated contact sheet.

Friends of Michigan Libraries Trustee Alliance is holding the fall workshop Friday Oct 13th 8:30-3:00 at Kent District Library's service center in Comstock Park (Grand Rapids). Anne and Diana are planning on attending.

Bryon Sitler, White Pine Co-op director, is planning a board trustee training day. He asked boards for suggestions for time and days for the meeting. T.J. will notify Bryon we prefer to meet during the day and not on Saturday.

Diane moved and Carole seconded a motion to pay the time sheets and bills listed to be presented at the Sherman Township board meeting: Frontier \$76.05 (building-phone), Ingram \$676.88 (media-books), Junior Library Guild \$221.10 (media-books), Petty cash T.J/ Smith \$174.77 (petty cash reimbursement), Staples advantage \$360.39 (office-supplies-color ink jet), USPS \$76.00 (office supplies-P.O. box rental), Friends of Michigan Libraries \$60.00 (staff-training for 2 board members). Motion carried unanimously.

Adjournment: Meeting adjourned at 8:10 p.m. The next meeting will be Monday Oct. 9th at 6:30 p.m.

Respectfully submitted,
Diane Benn, Secretary

Sherman Township Library Board