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APPROVED:

**Sherman Township
Library Board Meeting
January 13, 2025**

Work session took place beginning at 6:00 p.m.

The meeting of the Sherman Township Library Board was called to order at 7:05 p.m. by Pres. Shirley Thompson. TJ was asked to record minutes.

Board members:

Present: Shirley Thompson, Diana Moreau, Carole Merwin, Anne Cook
Absent: Diane Benn, Beth Mills

Agenda: Carole moved and Anne seconded the agenda be accepted as presented. Motion carried unanimously.

Public Comment: none

Minutes: Shirley moved and Carole seconded the meeting minutes be accepted as presented. Motion carried unanimously.

Old Business: Forward motion on the expansion was discussed. Pay rate adjustments for TJ and Tammie were discussed.

Carole moved and Shirley seconded to increase Tammie's pay rate to \$14.00 hourly and to increase TJ's pay rate to \$25.75 hourly effective immediately. Motion carried unanimously.

New Business: A work session is planned for 6:00 p.m. to precede the regular February meeting.

There was discussion of the book budget. It is recommended that the book budget line item carry over any remaining balance into the following budget year.

Shirley moved and Diana seconded the movement of \$120 from the Telephone line item of the budget to the Insurance line item to cover a rate increase. Motion carried unanimously.

Director's Report: See the report on file concerning penal fine updates, QuickBooks, and memorial donations.

Shirley moved and Carole seconded a motion to acknowledge the payment of payroll and bills to be presented at the Sherman Township Board meeting: Amazon Capital Services \$161.22 (ink, staples, and planner refills); Ingram Library Services \$159.41 (books); Sherman Township \$250 (rent); TJ Smith \$189 (reimbursement- QuickBooks); Tri-County \$133.45 (internet and phone service). Motion carried unanimously.

Adjournment: The meeting adjourned at 7:42 p.m. The next regular meeting will be February 10th at 6:30 p.m. at the library.

Respectfully submitted,

T.J. Smith