

**Sherman Township
Library Board Meeting
Jan 14, 2019**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

Board members:

Present: Shirley Thompson, Diane Benn, Carole Merwin, Anne Cook, Diana Moreau, and Mary Loomis.

Absent: no one

Agenda: Anne moved and Diane seconded the agenda be accepted as presented. Motion carried unanimously.

Public Comment: none.

Minutes: Shirley moved and Carole seconded the minutes be accepted as corrected. Motion carried unanimously.

Director's Report: See the report on the file concerning, minimum wage increases and adjustments in the furniture arrangements. Hand lettering basics will be presented this week.

The White Pine spring workshop is for staff only. T.J. will be a presenter.

Lost Mel Cat items are noted and are charge to the patron.

Old Business: Star Lab will be held this summer at the elementary school. Because the school is the hosting entity the library does not need to make insurance adjustments to cover this event.

The front window has not yet been repaired.

New Business: Diana moved and Carole seconded the new pay schedule to meet Michigan legislation be as follows: T.J. Smith \$21.30, Lilah Galvin \$11.00, Tammie Sisco \$10.50, and Kaylee Nelson \$10.00 be effective Feb 18th, 2019. Motion carried unanimously

The Sherman Township board directed DHS to use school space rather than at the library.

Shirley moved and Mary seconded \$100 be shifted from furnishing and shelving (1001) to the insurance line item (1005). Motion carried unanimously.

Shirley moved and Carole seconded a motion t pay the time sheets and the bills listed to be presented at the Sherman Township board meeting: Charter Communication \$38.99 (media-internet), Demco \$325.92 (office-supplies book tape), Dynamic School Assemblies \$395.00 (media programs- Star Lab planetarium), Frontier \$67.79 (building-phone), Ingram Library Services \$14.84 (media-books), Municipal Underwriters of West MI \$1,618.00 (building-annual insurance payment), Petty cash T.J. Smith \$115.25 (petty cash), Quill \$42.67 (office supplies book label stickers), and Quill \$16.21 (office supplies-book label stickers. Motion carried unanimously.

Adjournment: The meeting adjourned at 8:10 p.m. The next regular meeting well be held Feb. 10th, 2019 at the library.

Respectfully submitted,

Diane Benn, Secretary

Sherman Township Library Board