

**Sherman Township  
Library Board Meeting  
Jan. 8, 2024**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

**Board members:**

Present: Shirley Thompson, Diane Benn, Diana Moreau, Carole Merwin, and Anne Cooke.

Absent: Mary Loomis

**Agenda:** Anne moved and Carole seconded the agenda be accepted as presented. Motion carried unanimously.

**Public Comment:** none

**Minutes:** Anne moved and Carole seconded the minutes be accepted as corrected. Motion carried unanimously.

**Director's Report:** See the report on file concerning a budget adjustment, scheduling, programs, more COVID tests, and a different classification system. The library received a smaller shipment of COVID tests. Book Buzz participants can work on a bingo sheet (for book selections) with prizes later. Library hours were discussed as well as craft night participation. T.J. was directed to not fill Brenna's 9 hours/week when she leaves at the end of the month. T.J. was directed to bring hour options to the next board meeting.

T.J. supported a salary increase for Tammie above the minimum wage increase. After discussion about titles, hours, seniority, and future openings, Shirley moved and Diana seconded a motion to increase Tammie's salary from \$10.74 per hour to \$11.75 per hour to be effective today, Jan. 8<sup>th</sup>. Motion carried unanimously.

**Old Business:** The Christmas open house was discussed. Cookies and tea were donated. Patrons were invited via social media.

**New Business:** In the future in the event of T.J.s absence, she will notify the board by e-mail followed by staff calling board members until someone can fill in or until all board members are unavailable.

Diane moved and Diana seconded \$250.00 be moved from the phone line item to the insurance line item in the 2023-2024 budget. Motion carried unanimously. Trying to pay Tri County electronically has been difficult since a bill is required and often not available at the time of our meeting.

New book bags have been purchased for patrons.

Classification of non-fiction was discussed. The board decided to address this change after the addition is completed for the best use of staff time.

Shirley moved and Carole seconded a motion to pay the time sheets and bills: Brodart Co. \$1.10 (book supplies), Demco \$82.11 (book supplies), Sherman Township \$250.00 (building-monthly rent), T.J. Smith \$113.00 (reimbursement –storage unit), Tri-County/Homeworks Connect \$138.13 (internet and phone) for a \$634.34 total. Motion carried unanimously.

**Adjournment:** The meeting adjourned at 7:30 p.m. A work session at 6:00 pm. will precede the next regular meeting which will be rescheduled to Feb. 7th at 6:30 p.m. at the library to insure a

quorum for doing business.

Respectfully submitted,  
Diane Benn, Sec.  
Sherman Township Library Board