

**Sherman Township  
Library Board Meeting  
Oct. 10, 2022**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

**Board members:**

Present: Shirley Thompson, Diane Benn, Mary Loomis, Diana Moreau, and Anne Cook.  
Absent: Carole Merwin

**Agenda:** Shirley moved and Mary seconded the agenda be accepted as presented. Motion carried unanimously.

**Public Comment:** none

**Minutes:** Anne moved and Mary seconded the minutes be accepted as presented. Motion carried unanimously.

**Director's Report:** See the report on file concerning the addition of audio books from Kirkland Community College, White Pine meeting (virtual), and more information about the addition. A handout of Michigan Legislation which could affect the library was given to the board members for study.

Mr. Middlesworth works on new installation of HVAC units only. Another suggestion was a secondary furnace and methods to deaden the noise of the present unit.

**Old Business:** A board work session is scheduled for Nov. 4<sup>th</sup>, Friday, 2-4:30 at the library to review the by-laws, policies, and the employee handbook.

We are waiting for the COA property lease for comparison to the one prepared for the library. Tom and Shirley will work on this as the information becomes available.

**New Business:** The formation of a building committee was discussed. DeWitt Lumber Company will draw plans with a furnace on the main floor but suggested a basement with the furnace there. The cost of both ideas will need to be addressed.

After surveying those attending craft night it was suggested to moving the event to earlier in the day especially during the winter months.

Not doing curb side service was discussed with the possibility of one person working with cameras in place for security. Two people should be present during the dark working hours.

Anne moved and Diana seconded a motion to pay the bills and time sheets: a Design In Time \$48.00 (staff event shirts), Frontier \$75.22 (building –phone), Homeworks Connect \$99.95 (internet), Quill \$69.24 (office supplies- ink and labels), Sherman Township \$250.00 (building-monthly rent), T.J. Smith \$379.00 (reimbursement) for a total of \$921.41. Motion carried unanimously.

**Adjournment:** The meeting adjourned at 7:40 p.m. The next regular meeting will be Nov.14th at 6:30 p.m. at the library.

Respectfully submitted,  
Diane Benn, Sec.  
Sherman Township Library Board