

**Sherman Township  
Library Board Meeting  
Nov. 13, 2023**

The work session began at 5:30 to update the by-laws and library policies.

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

**Board members:**

Present: Shirley Thompson, Diane Benn, Diana Moreau, Carole Merwin, and Anne Cook.

Absent: Mary Loomis

**Agenda:** Diana moved and Anne seconded the agenda be accepted as presented. Motion carried unanimously.

**Public Comment:** none

**Minutes:** Diane moved and Carole seconded the minutes be accepted as presented. Motion carried unanimously.

**Director's Report:** See the report on file concerning continuing education (T.J.), school partnership with Weidman elementary, craft show and book giveaway, and new ADA standards for websites. The staff gave out 45 books at the show and more during book week last week.

Winter hour changes will start Dec. 1: Tues-Thurs 10-5 (instead of 6 for closing), Friday 1-3, and Sat. 1-3.

**Old Business:** Holiday closings are Dec 23<sup>rd</sup> and Dec.30<sup>th</sup>. Adjustments for clerk hours will be made.

**New Business:** The board members will review the bids and compile a list of what each member feels is most important. Builders will be scheduled to meet with the board in Jan. or Feb.

T.J. and Shirley will check the items in the storage unit and have Habitat for Humanity pick up the extra 3 desks and whatever else is unnecessary.

We were reminded about considerations for taller tables for wheelchair and walker patrons as well as cleanable upholstery for easy chairs when the time comes to furnish the addition.

Diane moved and Diana seconded a motion to pay the bills and time sheets: Amazon Capital Services \$9.98 (supplies 2024 planner), Ingram Library Services \$446.27 (collection-books), Sherman Township \$250.00 (building-monthly rent), The Morning Sun \$107.00 (media-annual weekend subscription), T.J. Smith \$113.00 (reimbursement –storage unit), Tri-County/Homeworks Connect \$148.13 (internet and phone), White Pine Library Cooperative \$1,381.04 (annual dues, overdrive/libby, and annual meeting) for a \$2,455.42 total. Motion carried unanimously.

**Adjournment:** The meeting adjourned at 7:30 p.m. The next regular meeting will be Dec 11th at 6:30 p.m. at the library.

Respectfully submitted,  
Diane Benn, Sec.  
Sherman Township Library Board