

**Sherman Township  
Library Board Meeting  
Feb. 10, 2020**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

**Board members:**

Present: Shirley Thompson, Diane Benn, Anne Cook, Mary Loomis, and Diana Moreau.  
Absent: Carole Merwin.

**Agenda:** Diana moved and Mary seconded the agenda be accepted as presented. Motion carried unanimously.

**Public Comment:** no one.

**Minutes:** Shirley moved and Anne seconded the minutes be accepted as corrected. Motion carried unanimously.

**Director's Report:** See the report on file concerning programming and administrative duties.

Sandi is calling patrons concerning overdue books. A 15 minute staff overlaps is scheduled to enable staff to be informed of the events before their shift begins.

Shirley moved and Diane seconded Tammie be hired as a substitute clerk when needed to be paid at her former rate of pay which is \$10.50/hr. Motion carried unanimously.

**Old Business:** Circulation of books and DVD was discussed.

**New Business:** Shirley will discuss with Denise about the library millage being placed on the August ballot. Michigan requires board elections be held in November.

Shirley moved and Diane seconded the 2020-2021 budget be accepted as adjusted with \$100 moved from furnishings to circulation. Motion carried unanimously.

Shirley moved and Mary seconded a motion to pay the time sheets and bills to be presented at the Sherman Township board meeting: Auto –Graphics \$2,576.03 (internet-annual software license renewal), Baumann's \$10.59 (office- water and tissues), Charter Communications \$38.99 (internet-monthly access), Frontier \$69.26 (building-phone), Popular Subscription Service \$99.00 (physical circulation-magazine subscription service), Sherman Township \$250.00 (building-rent). Motion carried unanimously.

**Adjournment:** Meeting adjourned at 7:40 p.m. The next regular meeting will be March 9<sup>th</sup> @ 6:30 p.m. @ the library.

Respectfully submitted,  
Diane Benn, Sec.  
Sherman Township Library Board