

**Sherman Township
Library Board Meeting
Feb. 7, 2024**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson following a work session (6-6:30 p.m.).

Board members:

Present:- Shirley Thompson, Diane Benn, Diana Moreau, Carole Merwin, and Anne Cook.
Absent:- Mary Loomis

Agenda: Ann moved and Carole seconded the agenda be accepted as presented. Motion carries unanimously.

Public Comment: none

Minutes: Shirley moved and Diana seconded the minutes be accepted as presented. Motion carried unanimously.

Director's Report: See the report on file concerning social media, patron outreach, trustee training, and the library millage.. Staff is making an effort to keep the face book page current. The board discussed putting millage information on book marks to be included in the tax mailings.

Diane moved and Carol seconded a motion to remove the section Breaks/ Meals and Food in the Employee Manual. Motion carried unanimously.

Old Business: The snow guard over the front door came loose and was repaired without incident.

New Business: Considering our limited shelf space, increasing the overdrive collection and audio books was discussed. It was suggested to create a catalogue of the audio books available and to have 2 CD players also available for patron use.

Carole moved and Diana seconded a motion to pay the bills and payroll: Amazon Capital Services \$60.73 (program supplies, smoke & CO2 detectors), Auto-Graphics \$2,576.03 (annual OPAC license fee), Ingram Library Services \$445.69 (circulation –books), Sherman Township \$250.00 (building – monthly rent), T.J. Smith \$113.00 (reimbursement-storage unit), Tri-County/Homeworks Connect (to be determined), for a total of \$3,445.45. Motion carried unanimously.

Adjournment: The meeting adjourned at 7:30 p.m. The next regular meeting will be Mar.4th at 6:30 p.m. at the library following a 6:00 p.m. work session, and a 6:15 p.m. public budget hearing.

Respectfully submitted,
Diane Benn, Sec.
Sherman Township Library Board