

## Sherman Township

### Library Board Meeting

March 11, 2013

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

#### **Board members:**

Present: Shirley Thompson, Diane Benn, Carole Merwin, Anne Cook, Diana Moreau

Absent: Sue Sprague.

**Agenda:** Carole moved and Shirley seconded the agenda be approved as presented. Motion carried.

**Public Comment:** None.

**Minutes:** Carole moved and Anne seconded the minutes be approved as presented. Motion carried.

**Director's Report:** See the report on file. The library has been rearranged, and printer is working well. Amber is helping COA people sign up for Code Red in Isabella County. She and Marge are working on home delivery of books with meals on wheels. The Board needs to know ahead of time if training of any sort is being done other than working hours and the staff will get paid for their time.

**Old Business:** The library inventory listing the serial numbers of all library equipment in progress.

XP for the computers will not be supported after July 2014. Amber will get the key to the locked file cabinet to the board chair. Passwords for the computers are Amber's responsibility.

**New Business:** The Board training will be presented by Bryon Stiler, White Pine Coop Director, on March 22, 2013 at 5:30 p.m. at the library. The entire board except Sue will attend. Supper will be delivered. The second workshop is on Library Policy presented by Bryon Stiler at the White Pine office in Saginaw on Mach 27, 2013 at 10:00 a.m. Anne, Diana, and Diane will attend.

Amber will get the book bags and other materials ready for Anne and Carole to distribute from the library table at the Businessmen Association Expo. Friday, March 15, 1:00-4:00 p.m.

After line item adjustments on the budget, Anne moved and Diane seconded we accept the proposed budget for the year April 1, 2013 - March 31, 2014. Motion carried. A revised copy of the budget will be given to each board member and one placed on file.

Shirley moved and Diane seconded that we pay the bills listed to be presented at the Sherman Township Board meeting – Baker & Taylor \$548.63 (books), Precision Data Products \$267.23 (printer), Grit \$10. (1 yr. subscription), Consumer Reports \$49. (2 yr subscription), Taste of Home \$10 (1 yr. renewal), Birds and Blooms \$14.98 (1 yr. renewal), Amber Snow \$36.02 (reimbursement for a bookcase), Amber Snow \$21.47 (reimbursement for mileage), Sherman Township \$150 (rent).

The director's 60 day review was held in closed session.

**Adjournment:** Shirley moved and Diane seconded the meeting be adjourned. Motion carried.  
Meeting adjourned 9:45 p.m.

Respectfully submitted,

Diane Benn, Secretary  
Sherman Township Library Board