

**Sherman Township  
Library Board Meeting  
March 4, 2024**

**Work session** at 6:00 -Items discussed:

1. The last 2 pages of the grant lists costs etc.
2. Our money has to be committed to the grant by Dec 1<sup>st</sup>.
3. A project manager is needed. JBS (Kremshriker, owner) is a possibility.
4. B Squared Concepts of Shepherd has a designer available for \$75 flat fee for beginning
5. The liability of volunteers working on the addition project was discussed.
6. In considering work and community spaces the number and size of participants need to be accounted for.
7. Everyone mentioned 2 things they would like incorporated in the library.

**The budget meeting** was called to order at 6:15 by Pres. Shirley Thompson. The board was reminded the millage renewal is next year. Carol moved and Diana seconded the proposed budget be accepted. Meeting was closed at 6:25 p.m.

**The regular meeting** of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

**Board members:**

Present: Shirley Thompson, Diane Benn, Diana Moreau, Carole Merwin, and Anne Cook.

Absent: Mary Loomis.

**Agenda:** Anne moved and Carole second agenda be accepted as presented. Motion carried unanimously.

**Public Comment:** none

**Minutes:** Shirley moved and Carole seconded the minutes for Feb. 7th be accepted as presented. Motion carried unanimously.

**Director's Report:** See the report on file concerning expenses, technology purchases, conferences, and an on line public library survey (mid March to mid April) to be tabulated by U of M Science students.

The library has 12 Braille picture books and a magnetic kit for learning Braille.

The old printers will be used until the ink is gone and then will be replaced with the new purchases.

The board discussed paying gas used for attending conferences instead of the current 67 cent/mile in an effort to make attending conferences more cost effective.

**Old Business:** Habitat for Humanity collected the extra shelving, desks and movable walls from the storage unit.

**New Business:** Shirley moved and Ann seconded a motion to direct T.J. to contact B Squared for approximate pricing for their services. Motion carried unanimously. Shirley moved and Carole seconded a motion to authorize the township to pay Tri County monthly regardless of the timing of their bill (agreed to by the township attorney). Motion carried unanimously.

Thursday evening hours will be extended from 10-6 to 10-7 following day light savings

changes.

Diana moved and Carole seconded a motion to pay the bills and time sheets: Amazon Capital Services \$800.15 (tech updates, tools, movie), Association for Rural and Small Libraries \$50.00 (annual membership fee), Ingram Library Services \$342.40 (circulation-books), Media News Group/Morning Sun \$110.25 (budget hearing notice), Sherman Township \$250.00 (building-monthly rent), Staples \$60.14 (office supplies), TechSoup \$110.00 (tech updates), T.J. Smith \$113.00 (reimbursement for storage unit, internet and phone), Tri-County/Homeworks Connect auto pay through the township, Woodlands Library Cooperative \$30.00 (2024 labor law poster), for a \$1,865.94 total. Motion carried unanimously.

**Adjournment:** The meeting adjourned at 7:15 p.m. The next regular meeting will be April 8th at 6:30 p.m. at the library after a work session 6-6:30.

Respectfully submitted,  
Diane Benn, Sec.  
Sherman Township Library Board