

Sherman Township
Library Board Meeting

July 9, 2018

The meeting of the Sherman Township Library Board was called to order at 3:17 p.m. by Pres. Shirley Thompson.

Board Members:

Present: Shirley Thompson, Carole Merwin, Diana Moreau, Anne Cook, and Mary Loomis

Absent: Diane Benn

Agenda: Diana moved and Carole seconded the agenda be accepted as presented. Motion carried unanimously.

Public Comment: None

Minutes: Shirley moved and Carole seconded the minutes of June 11th be accepted as presented. Motion carried unanimously.

Director's Report: See the report on file concerning programming, summer reading, future events, and library items. TJ purchased an updated fire extinguisher for the building. TJ is taking a productivity seminar and applied for a grant to cover the attendance fee.

Old Business: The library was represented in the Weidman Days parade by staff. The community movie attendance was down, compared to previous years.

New Business: TJ attended the May Sherman Township Board meeting to pick up checks. The Clerk indicated she paid an invoice to Charter/Spectrum for the monthly amount (\$38.99) because she was unable to pay the annual total amount (\$467.88) that was approved by the Library Board without an invoice.

Jamie will be contacted by Shirley for quote of shed repairs. The library's drop-box will be painted by staff. TJ will reach out to owner of Paperback Book Exchange about Diamond Dot kits for programming.

TJ will contact Abbott's Furniture for chair costs to replace broken seating.

Diana moved and Anne seconded a motion to acknowledge and approve staff time and payroll amounts and pay the bills listed to be presented at the Sherman Township board meeting: Baumann's \$15.74 (Office: Supplies), Charter Communications \$38.99 (Media: Internet), Frontier \$95.63 (Building: Phone), Midwest Collaborative for Library Services \$1819.00 (Media: Memberships), Petty Cash \$127.02, Popular Subscription Service \$953.40 (Media: Books...), and The Library Network \$181.00 (Media: Books...). Motion carried unanimously.

Adjournment: The meeting was adjourned by Pres. Shirley Thompson at 4:07 p.m.

Respectfully submitted,

TJ Smith