

**Sherman Township  
Library Board Meeting  
August 8, 2022**

The meeting of the Sherman Township Library Board was called to order at 6:30 PM by Pres. Shirley Thompson.

**Board Members:**

**Present:** Shirley Thompson, Carole Merwin, Anne Cook, Diana Moreau, Mary Loomis

**Absent:** Diane Benn

Shirley moved and Carole seconded TJ record minutes for the meeting. Motion carried unanimously.

**Agenda:** Anne moved and Diana seconded the agenda be accepted as presented. Motion carried unanimously.

**Public Comment:** none

**Minutes:** Shirley moved and Carole seconded the minutes be accepted as presented. Motion carried unanimously.

**Old Business:** Discussion of the library addition process. TJ shared an amended budget to create a line item for addition planning costs. Shirley moved and Carole seconded the creation of a line item in Building: Addition Planning to be funded at \$2500. Funds will be moved from the following line items- \$250 from Services: Programming, \$1000 from Administrative: Equipment, \$250 from Administrative: Furnishing & Shelving, and \$1000 from Staff: Development. Motion carried unanimously.

**New Business:** TJ will share further information on upcoming Trustee trainings through Library of Michigan and other library organizations. TJ is considering attending the Michigan Library Association conference in October. TJ also mentioned the upcoming minimum wage increase to \$12/hour in February 2023.

**Director's Report:** Review director's report on file. Topics of information included programming and administrative level staffing information.

**Bills & Payroll:** Carole moved and Mary seconded the payment of the bills and acknowledgement of the payroll- DeWitt Lumber Company \$1000.00 (blueprint drawings), Frontier \$75.22 (phone), Homeworks Connect/Tri-County \$99.95 (Internet), Ingram Library Services \$898.84 (books), Quill \$353.54 (ink, tape, scissors), Sherman Township \$250.00 (rent), TJ Smith \$104.00 (reimbursement) for a total of \$2781.55. Motion carried unanimously.

**Adjournment:** Meeting adjourned by Pres. Shirley Thompson at 7:53 PM.

Respectfully submitted,

TJ Smith