

**Sherman Township
Library Board Meeting
Sept 4, 2024**

The meeting of the Sherman Township Library Board was called to order at 6:30 p.m. by Pres. Shirley Thompson.

Board members:

Present: Shirley Thompson, Diane Benn, Diana Moreau, Carole Merwin, and Anne Cook.

Absent: Mary Loomis

Agenda: Carole moved and Anne seconded the agenda be accepted as presented. Motion carried unanimously.

Public Comment: none

Minutes: Shirley moved and Carole seconded the minutes be accepted as presented. Motion carried unanimously.

Director's Report: See the report on file concerning a trustee roundtable, minimum wage changes, board equipment, and a fall craft show/book sale (n Nov. 2 at the Methodist church). Three lap top computers have been purchased for board use.

Old Business: The mid month report needs to be mailed to all board members.

New Business: Joe Claybough met with the board again so everyone had a chance to meet him and ask questions. He said he would meet with the board monthly, more often if necessary, and asked for contact numbers.

Discussion followed on contractors and needs of the library addition (40' x 50').

Carole moved and Diana seconded a motion to authorize the chair to sign the contract for JBS Contracting for the library addition. Motion carried unanimously.

The board feels working from home is appropriate on snow days or days when a third person is not being paid for the same time.

Diana moved and Carole seconded a motion to pay the bills and time sheets: Tri-County/Homeworks Connect auto pay, Amazon Capital Service \$1,137.00 (equipment-3 lap tops), Ingram Library Service \$600.00 (circulation-books), Sherman Township \$250.00 (building-monthly rent), Staples Advantage \$93.63 (supplies-copy paper, receipt paper, tissues), USPS \$110/00 (building-P.O. box rental) for a total of \$2,191.12. Motion carried unanimously.

Adjournment: The meeting adjourned at 7:25 p.m. The next regular meeting will be Oct 14th at 6:30 p.m. at the library with a board work session at 6:00 before the meeting.

Respectfully submitted,
Diane Benn, Sec.
Sherman Township Library Board